

**PARISH OF HINCHLEY WOOD  
APCM MEETING HELD ON  
SUNDAY 10 APRIL 2011 AT 11:15 AM**

**DRAFT MINUTES**

	<b>Present:</b> John Kronenberg (in the Chair), Kate Burnside, Celia Francis, Chris Gill, Candida Gill, Eileen Griffiths, Sue Haycroft, Lesley Kaye-Besley, Suzie Pepperell, David Pepperell, Norman Phillips, Ann Ashby, Jean Hoseason, Mike Harle, Sue Haycroft, Philippa Kronenberg, Joanna Mulder, Hilda Hannam, Chris Beaney, Debs Beaney, Calvin Man, George Davison, Helen Davison, Hilda Highley, Kate Burnside, Antonia Wilson, Tim Blair, Lesley Kay-Besley	
<b>1</b>	<b><u>Prayers</u></b>	
<b>2</b>	<b><u>Apologies:</u></b> Heather Allen, Jane Barnett, Jennie Bennett, John & Rosemary Coath, Teresea Furmston, James & Christine Hey, Justine Coulson and Andrew Sturmer, Jacqueline Ivory, Douglas and Helena Post, Julia Jones, Den Tinson, Margaret Lamb, Hilda Williams, Geoffrey Gower Kerlake, Jackie Hill, Roy Turner, Alex Wilson, Tony Haycroft, Howard & Irene Mallinson, Julia Inwood, Estelle Maxwell.	
<b>3</b>	<b><u>Minutes of the Last Parishioners' Meeting</u></b> The Minutes of the meeting of 18 April 2010 were approved. P Kate Burnside, S Antonia Wilson	
<b>4</b>	<b><u>Election of Churchwardens</u></b> Celia Francis and Eileen Griffiths were re-elected as Church Wardens by unanimous vote.	
<b>5</b>	<b><u>Election of Deputy Church Wardens</u></b> Rosemary Coath, Sue Haycroft and Suzie Pepperell were relected as Deputy Church Wardens by unanimous vote.	
<b>6</b>	<b><u>APCM Minutes</u></b> The minutes of the APCM held on 18 April 2010 were approved P Kate Burnside, S Chris Beaney	
<b>7</b>	<b><u>Matters Arising</u></b> <ol style="list-style-type: none"> <li>1. No sign has been installed on the green at the end of Claygate Lane. This is due to cost (approximately £1500 plus planning permission fees)</li> <li>2. No children's communion course has been run, although there is currently an Emmaus course running, with 8 candidates for confirmation on 10 may</li> <li>3. The yellow envelopes are not being put into the pew leaflets until the chairs arrive</li> <li>4. The drop in Gift Aid has now been investigated by the new Finance team. It would appear that the applications for Gift Aid had fallen a little behind schedule. This has now been rectified.</li> </ol>	
<b>8</b>	<b><u>Electoral Roll Report</u></b> Sue Haycroft reported that the electoral roll stands at 103, despite loss of one or two members of the congregation - this is due to s few new members coming onto the roll. Sue encouraged parishioners to ask people to come on to the roll.	
<b>9</b>	<b><u>Deanery Synod Representative</u></b> David Pepperell has stood for the position of Deanery Synod representative. P Philippa Kronenberg, S Helen Davison. David will become an ex-officio member of the PCC.	
<b>10</b>	<b><u>Election of PCC Members</u></b> Calvin Man, Tim Blair, Tony Haycroft and Julia Inwood were all voted on to the PCC unanimously.	
<b>11</b>	<b><u>Welcomers/Sidespersons</u></b> All the current welcomers and sidespersons have been approached and are happy to continue.	
<b>12</b>	<b><u>Ornaments &amp; Fabric</u></b> Celia gave a brief summary of the state of repairs of the church fabric and ornaments. John informed the meeting that we need an intelligent boiler management system and roof	

	insulation if we are to be able to maintain a decent temperature.	
13	<p><b><u>Parish Activities</u></b></p> <p>Eileen reported on the parish activities over the past year. There have been a number of successful events, which have raised good amounts of money. However, support is needed from all parishioners to make sure numbers and fund-raising can be maximized. It was noted that the Babes in the Wood mums have been extremely supportive, organizing both the Summer Garden party and Christmas Fair last year.</p>	
14	<p><b><u>Deanery Synod Report</u></b></p> <p>No report as there has been no representative this year.</p>	
15	<p><b><u>Finance Matters</u></b></p> <p>Chris Gill reported that Debs and Inge in the office have provided an invaluable contribution to the new financial management system and expressed his thanks.</p> <p>Turning to the accounts, Chris pointed out that it looks like we have made a surplus of £15,000. However, this was only due to a legacy, and the fact that we have not paid our parish share since July 2010. had we not had that legacy and paid our parish share, we would have overspent by £42,000. Some income has gone up, but we have lost some of the larger givers. We need more money.</p> <p>We are also now paying for a number of services that in the past were provided by volunteers from within the congregation: caretakers, office staff, cleaners, financial examiners. So it is also the gift of time that we need, as much as gifts of money.</p> <p>We have a projected deficit of between £7,000 and £10,000 for this year.</p>	
16	<p><b><u>Adoption of the Accounts</u></b></p> <p>Chris Gill proposed the adoption of the accounts. Suzie Pepperell seconded this proposal and the motion was carried unanimously.</p>	
17	<p><b><u>Re-Appointment of Frances Wilde as Financial Examiner</u></b></p> <p>Chris Gill proposed the re-appointment of Frances Wilde as Financial Examiner. Antonia Wilson seconded this proposal and the motion was carried unanimously.</p>	
18	<p><b><u>Vicar's Annual Report : The Challenge for the Parish</u></b></p>	
19	<p><b><u>Questions</u></b></p> <ol style="list-style-type: none"> <li>1. Calvin Man asked whether when we are talking to people about legacies, we could offer some advice on tax planning. It was hoped that we might be able to find a 'friendly' IFA who may be able to assist us with this</li> <li>2. Calvin also asked whether we should ask people to see if their employers offer a Give as You Earn scheme, which might bring in a little more money.</li> </ol>	
20	<p><b><u>There being no further business, the meeting closed at 12:15 with the Grace</u></b></p>	